

**EXPRESSION OF INTEREST (EOI) FOR INTERESTED  
VOCATIONAL TRAINING PROVIDERS FOR CONDUCTING  
TRAINING PROGRAMMES AND PROVIDING SKILL  
DEVELOPMENT TRAINING AMONG GIRLS OF KASTURBA  
GANDHI BALIKA VIDYALAYA (KGBV)**

**By**

**Bihar Board of Open School and Examination  
(BBOSE)**

**Chanakya National Law University Campus  
Deptt. Of Academic  
Nyay Nagar, Mithapur, Patna-800001**

Visit us at : [www.bbose.org](http://www.bbose.org)

**Sealed EOIs are invited by the Institute of Bihar Board of Open Schooling and Examination, “An Intervention by Govt of Bihar – for “Skill Development Training among girls of Kasturba Gandhi BalikaVidyalay”, Department. Of Academic, Campus of Chanakya National Law University. Nyaya Nagar, Mithapur, Patna- 800001.** The project aims at enhancing and improving skills for girls in 7 districts of Bihar by initiating Skill Development training program to get their skills recognized. For the purpose, it is proposed to hire institutions/NGOs extending services of training, testing, monitoring as supported by the project.

The terms and conditions governing the EOI are as under:

1. The EOI document may be obtained during working hours till **15<sup>th</sup> January, 2013 between 10.00 AM and 5.00 PM** on all working days (except Sunday & Gazetted Holidays) from the Institute on payment of Rs. 5,000/- (Rupees Five Thousand Only) by Demand Draft drawn in favor of **CEO, BBOSE** payable at **“PATNA”**. The EOI document can also be down loaded from the website of the Board ([www.bbose.org](http://www.bbose.org)) for which participants would be required to enclose a demand draft of Rs. 5,000/- as mentioned above along with their proposal, failing which the EOI shall be summarily rejected.
2. Participants of EOI are required to deposit Rs.5000/- (five thousand only ) towards earnest money deposit (EMD) by way of demand draft in favor of **CEO, BBOSE** payable at **“PATNA”**. The Earnest Money of unsuccessful participants will be returned without any interest/Bank commission/collection charges within 90 (Ninety) days from the date of acceptance /finalization of the EOI. It is important to note that only Rs. 4000/- will be refundable as per Bihar Board norms and the remaining Rs.1000/- will be kept as processing fee.
3. The sealed EOIs are to be submitted in prescribed format on your business letter head duly stamped, dated and signed on each page as unconditional acceptance to the terms prescribed by the Institute therein. Details/supporting documents wherever applicable, if attached with the EOI should be fully authenticated by the participants.
4. The sealed EOIs along with Earnest Money Deposit (EMD), duly mentioning on top left hand corner of the sealed envelope, **“Expression of Interest for the Skill Development Training among girls of Kasturba Gandhi BalikaVidyalay”** should be addressed to **CEO, Bihar Board of Open Schooling and Examination** and sent at the Institute’s address given above either by registered post/speed post/or by courier & should reach on or before **17:00 hrs. on 15<sup>th</sup> January, 2013**. The Institute shall not

be liable for any postal delays what so ever and EOI received after the stipulated time/date are liable to be rejected summarily without giving any reason

5. The EOI(s) shall be opened on **17th January 2013 at 15:30 hrs** in the Bihar Board of Open Schooling and Examination, **Conference Hall, Campus of Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001** in the presence those participants who wish to be present. No separate communication will be sent in this regard. In the event of due date being a closed holiday or declared Holiday, the due date for opening of the EOIs will be the following working day at the appointed date, time & venue. After evaluation of EOI, the Financial Bid will be asked from selected Participants
6. Non acceptance of any of the terms & conditions as stated and non-submission of the stipulated Earnest Money Deposit (EMD) shall render the EOI invalid.
7. The participants are required to study the Board website ([www.bbose.org](http://www.bbose.org)) for any latest update while proposing for the same.
8. CEO of the BBOSE reserves the right to withdraw or cancel or reject, without any cause and such decision shall be final.
9. Financial format will be provided to those “selected training providers” on fulfilling all technical criteria.
10. **Preference will be given the lowest minimum bid both for Group A and Group B.**

<b>Earnest Money Deposit (EMD)</b>	Rs. 5000/- (Rupees fivethousand only.)
<b>Last Date &amp; Time of Submission of EOI Document</b>	15 <sup>th</sup> January, 2013 at 17.00 Hours
<b>Place of Submission of EOI Document</b>	CEO, Bihar Board of Open Schooling and Examination.Deptt. Of Student Support Service, Campus of Chanakya National Law University. Nyaya Nagar, Mithapur, Patna-800001
<b>EOI Opening Date</b>	17 <sup>th</sup> January 2013, at 15.30 Hours.
<b>Venue of EOI Opening</b>	Bihar Board of Open Schooling and Examination.Conference Hall, Campus of Chanakya National Law University. Nyaya Nagar, Mithapur, Patna-800001

### **1. Scope of Work:**

Bihar Board of Open Schooling & Examination (BBOSE), an autonomous Organization of Education Department, Govt.of Bihar and registered under Societies Act,intends to undertake Skill Development programme exclusively for the girl students of Kasturba Gandhi BalikaVidyalaya (KGBV) across the state for ensuring them better educational opportunities. Every training programme under BBOSE will involve the following phases of activities:

- 1.1 Conduct of training classes (theory and practical) at times fixed by the Board and send weekly report via e-mail/ portal based MIS to ensure the progress made
- 1.2 Providing study/instructional material/Tutor Marked Assignment (TMA) to the learners, and conduct test related to the course for continuous evaluation of student's performance. Syllabi, Course and content development will be assigned by BBOSE
- 1.3 Training Providers (TPs) shall render all assistance in monitoring by the Academic Department of the Board and supply their all necessary inputs.

- 1.4 The TPs should be willing to set up or arrange for the required computers, sewing machines, equipment's, software, hardware tools and trainers for organizing skill training in the sectors for which it has submitted an EOI. Only infrastructure will be provided.
- 1.5 The TP shall provide a list/database of all students enrolled in a particular course, class wise with learner's names, qualification, age, course name, duration, course fee to the Board

## **2. Trainer selection and deployment by TPs**

- 2.1 The TP shall provide the Board a list/database of Skill Development trainers Qualified and experienced with their qualifications and experience
- 2.2 The TP shall arrange Academic Facilitator at each Centre.
- 2.3 The TP shall be responsible for maintaining the daily attendance of students, details of academic progress, performance in practical/laboratory work, and extend full co-operation with monitoring team of BBOSE as and when required.

## **3. Venue of the Training**

The existing schools of Kasturba Gandhi Balika Vidyalaya would be used for such training utilizing all the infrastructure, equipment and facilities required for a particular training. There are training programmes in three courses that can be conducted in the premises of the school itself. The Courses are:

<b>Name of Course</b>	<b>for class</b>	<b>training duration</b>
1. Life Skill	6 <sup>th</sup> Std.	1 year
2. Garment Making	7 <sup>th</sup> Std.	1 year
3. Basic Computer	8 <sup>th</sup> Std.	1 Year

**Group A:** Basic Computer and Life Skill

**Group B:** Garment Making

There are 98 Kasturba Gandhi Balika Vidyalaya in 7 districts of Bihar for conducting Skill Development Training that have been mentioned as under –

<b>District name</b>	<b>Total No. of Centers</b>
1. Araria	10
2. Buxar	11
3. Darbhanga	18
4. Jamui	10
5. Nalanda	20
6. Sitamarhi	17
7. Supaul	12
<b>TOTAL</b>	<b>98</b>

**(Note: It is mandatory for training provider to undertake all blocks in one single district for garment making course)**

#### **4. TECHNICAL ELIGIBILITY AND EOI FORMAT:**

##### **EOI Eligibility Criteria:**

The eligibility criteria for shortlisting would largely be as mentioned below.

- 4.1 The institution should have at least three years (experience) of proven track record of successfully conducting Skill Development training.
- 4.2 Institution should have ability to set up training equipment's (computers, sewing machines), Software's, Hardware's, mobilize resource faculties and ensure adequate experienced manpower to handle the assignment.
- 4.3 Institutions should be willing and capable of providing Skill Development training in all blocks of one district.
- 4.4 Institutions must have an average annual turnover of Rs50 Lakhs in last three years for Group A (Basic Computer and life skill) and 10 Lakhs for Group B (Garment Making).**
- 4.5 Participant should have experience to supply of Trained Manpower. Proof of the same should be enclosed.
- 4.6 Preference will be given to training providers having experience in handling similar assignments.
- 4.7 Information regarding fulfillment of eligibility criteria should be provided in tabular form. Tabular form may be downloaded from the website [www.bbose.org](http://www.bbose.org) Please provide specific relevant details regarding eligibility criteria.

5. Tabular form for EOI

Sl.no	Particulars	Details of		
1	Number of years (experience) of proven track record of successfully conducting Skill Development training	Period	Amount of contract	Total number of assignment undertaken
2	Audited report of last three financial year	Year		
		2009-10		
		2010-11		
		2011-12		
		Average		
		Category applied for (Group A/ group B)		
	Any other relevant Information			

**6. Technical Format for EOI:**

1.	Name of Training Provider	
2.	Registration Number and type of Training Provider	
3.	Year of establishment	
4.	Registered Address and Address for Communication	
5.	Contact Number(s)	
6.	Fax Number	
7.	E-Mail id	
8.	Key Contact person(s) and Authorized person for Communication and Signature of the Agreement	
9.	Details about EMD of Rs.5000/- (Rupees five thousand only) in the form of demand draft drawn in favor of CEO, BBOSE payable at Patna.	

Date: January 7<sup>th</sup>2013

Director,  
Dep't. Of Academic